

## Service Improvement, Regeneration and Finance Work Plan 2023/24

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| <p><b>Meeting 1</b><br/>Tuesday<br/>10am<br/>27 Jun 2023</p>  | <p><b>Last meeting of Service Improvement and Finance</b></p> <ul style="list-style-type: none"> <li>● <b>Road Repairs</b><br/>Cllr Andrew Stevens – Cabinet Member for Environment and Infrastructure<br/>Stuart Davies – Head of Highways and Transportation<br/>Bob Fenwick – Group Leader Highways Maintenance</li> </ul>   |
| <p><b>Meeting 2</b><br/>Tuesday<br/>10am<br/>11 July 2023</p> | <p><b>Last meeting of Development and Regeneration</b></p> <ul style="list-style-type: none"> <li>● <b>Focussed Topic: Project Review - Swansea Arena</b><br/>Cllr Rob Stewart – Cabinet Member for Economy, Finance and Strategy<br/>Cllr Robert Francis-Davies - Cabinet Member for Investment, Regeneration &amp; Tourism<br/>Lee Richards – City Centre Team Leader /Lisa Mart – Venue Director</li> <li>● <b>Regeneration Programme / Project Monitoring Report</b><br/>Cllr Robert Francis-Davies – Cabinet Member for Investment, Regeneration, Events &amp; Tourism<br/>Phil Holmes – Head of Planning and City Regeneration<br/>Huw Mowbray - Development and Physical Regeneration Strategic Manager</li> </ul> |
| <p><b>Meeting 3</b><br/>Tuesday<br/>10am 5 Sept<br/>2023</p>  | <ul style="list-style-type: none"> <li>● <b>Revenue Financial Outturn 22-23 and Revenue Outturn 22-23 (Housing Revenue Account)</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> <li>● <b>Annual Performance Monitoring Report 2022/2023</b><br/>Cllr David Hopkins – Cabinet Member for Corporate Services &amp; Performance<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> <li>● <b>Annual Review of Performance 2022/2023</b><br/>Cllr David Hopkins – Cabinet Member for Corporate Services &amp; Performance<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> </ul>            |
| <p><b>Meeting 4</b><br/>Tuesday<br/>10am<br/>26 Sept 2023</p> | <ul style="list-style-type: none"> <li>● <b>Capital Outturn and Financing 2022/23</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> <li>● <b>Quarter 1 2023/24 Performance Monitoring Report</b><br/>Cllr David Hopkins – Cabinet Member for Corporate Services &amp; Performance<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> </ul>   |
| <p><b>Meeting 5</b><br/>Tuesday<br/>10am<br/>17 Oct 2023</p>  | <ul style="list-style-type: none"> <li>● <b>Audit Wales Report – Setting of Wellbeing Objectives</b><br/>Cllr David Hopkins – Cabinet Member for Corporate Services &amp; Performance<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> <li>● <b>Welsh Public Library Standards Annual Performance Report</b><br/>Cllr Elliott King – Cabinet Member Culture, Human Rights and Equalities<br/>Karen Gibbins – Library Services Manager<br/>Bethan Lee – Principal Librarian</li> </ul>   |
| <p><b>Meeting 6</b><br/>Tuesday<br/>10am<br/>14 Nov 2023</p>  | <ul style="list-style-type: none"> <li>● <b>Q1 Revenue and Capital Budget Monitoring Report – 2023/24</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> <li>● <b>Regeneration Project(s) Update – Skyline/Copr Bay</b><br/>Cllr Robert Francis-Davies – Cabinet Member for Investment, Regeneration, Events &amp; Tourism<br/>Phil Holmes – Head of Planning and City Regeneration</li> </ul>  |
| <p><b>Meeting 7</b><br/>Tuesday<br/>10am<br/>12 Dec 2023</p>  | <ul style="list-style-type: none"> <li>● <b>Mid Term Budget Statement 2023/24</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> <li>● <b>Review of Revenue Reserves</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy</li> </ul>   |

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|   | <p>Ben Smith – Director of Finance / S.151 Officer</p> <ul style="list-style-type: none"> <li>• <b>Recycling and Landfill - Annual Performance Monitoring Report</b><br/>Cllr Cyril Anderson– Cabinet Member Community Services<br/>Chris Howell – Head of Waste Management and Parks<br/>Matthew Perkins – Group Leader, Waste</li> <li>• <b>Audit Wales Report – Digital Strategy Review</b><br/>Andrea Lewis – Cabinet Member for Service Transformation<br/>Sarah Lackenby – Head of Digital and Customer Services</li> </ul>   |
| <p><b>Meeting 8</b><br/>Tuesday<br/>10am<br/>16 Jan 2024</p>  | <ul style="list-style-type: none"> <li>• <b>Budget Proposals</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> <li>• <b>Q2 Revenue and Capital Budget Monitoring Report 2023/24</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> <li>• <b>Q2 Performance Monitoring Report 2023/24</b><br/>Cllr David Hopkins – Cabinet Member for Corporate Services &amp; Performance<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> <li>• <b>Tourism Destination Management Plan Update</b><br/>Cllr Robert Francis-Davies – Cabinet Member for Investment, Regeneration, Events &amp; Tourism<br/>Steve Hopkins – Tourism and Marketing Manager</li> </ul> |
| <p><b>Meeting 9</b><br/>February<br/>2024<br/>Date TBC</p>    | <ul style="list-style-type: none"> <li>• <b>Pre-Decision Scrutiny of Cabinet Reports: Annual Budget / Medium Term Financial Plan</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> <li>• <b>Q3 Revenue and Capital Budget Monitoring Report 2023/24</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Ben Smith – Director of Finance / S.151 Officer</li> </ul>   |
| <p><b>Meeting 10</b><br/>Tuesday<br/>10am<br/>12 Mar 2024</p> | <ul style="list-style-type: none"> <li>• <b>Building Control Wales Audit Report and Building Safety in Wales</b><br/>Cllr David Hopkins- Cabinet Member for Corporate Services &amp; Performance<br/>Peter Richards - Building Control, Bereavement and Registration Services Manager</li> <li>• <b>Regeneration Project(s) Update (To be decided)</b><br/>Cllr Robert Francis-Davies – Cabinet Member for Investment, Regeneration, Events &amp; Tourism<br/>Phil Holmes – Head of Planning and City Regeneration</li> <li>• <b>Achievement against Corporate Priorities / Objectives / Policy Commitments for Development and Regeneration</b><br/>Cllr Robert Francis-Davies – Cabinet Member for Investment, Regeneration, Events &amp; Tourism<br/>Phil Holmes – Head of Planning and City Regeneration</li> </ul>                         |
| <p><b>Meeting 11</b><br/>Tuesday<br/>10am<br/>9 Apr 2024</p>  | <ul style="list-style-type: none"> <li>• <b>Annual Review of Wellbeing Objectives and Corporate Plan</b><br/>Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy<br/>Cllr Andrea Lewis – Cabinet Member for Service Transformation<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> <li>• <b>Q3 Performance Monitoring Report 2023/24</b><br/>Cllr David Hopkins - Cabinet Member for Corporate Services &amp; Performance<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> <li>• <b>Audit Wales Report – Use of Performance Information</b><br/>Cllr David Hopkins - Cabinet Member for Corporate Services &amp; Performance<br/>Richard Rowlands – Strategic Delivery &amp; Performance Manager</li> </ul>  |

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| <p><b>Meeting 12</b><br/>Tuesday<br/>10am<br/>7 May 2024</p> | <ul style="list-style-type: none"> <li>• <b>Planning Annual Performance Report</b><br/>Cllr David Hopkins – Cabinet Member for Cabinet Member for Corporate Services &amp; Performance<br/>Phil Holmes – Head of Planning and City Regeneration<br/>Ian Davies - Development Manager<br/>Tom Evans – Place making and Strategic Planning Manager</li> <li>• <b>City Centre Retail</b><br/>Councillor Rob Stewart – Cabinet Member for Economy, Finance &amp; Strategy<br/>Cllr Robert Francis-Davies – Cabinet Member for Investment, Regeneration, Events &amp; Tourism<br/>Paul Relf – Economic Development and External Funding Manager</li> </ul> |
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**Welsh Housing Quality Standards Annual Update** – WHQS has now been achieved therefore there is no update for 23/24 however new WHQS standards are due end of 2024 therefore update on new standards can be given in 24/25.

**Annual Complaints Report** – Moved to SPC

**Welsh Language Standards Annual Report** – Moved to SPC